

## **SMMware Subscriber News**

Oct 23, 2019,

Just a short note about the latest revision to SMMware. This is another popular request, and we are pleased to offer it now.

## **Availability Summaries**

SMMware now offers a new way to see Associate's availability at a whole month scale. This feature should make it faster and more convenient to decide which day would work best for a client event.

In the Master Calendar, entries now appear with a title reflecting how many people are available, and clicking on the entry generates a popup with details, as seen below.

	Mon	Tue	Wed			Thu	Fri	Sat	
S			NB, JE				Who: JB, JE, BS		
o - 8p 7 people			7:55p - 8p 7 people		Dow NB, J	3p Debbie Amen, nsize Only Who: RB, IE p - 8p 6 people	7:55p - 8p 7 people		
	14	15	16		17		18	19	
o - 8p 7 people	10a - 3p Caroline Burhans, Move Only Who: SB, RB, 55 7:55p - 8p 7 people	10a - 5p Joe Darkis, Downsize and Move Services Who: SB, RB, JE 7: 5p - 8p 6 people	10a - 3p Ann Footma Downsize and Move Services Who: RB, NI 7:55p - 8p 7 people		7:55	p - 8p 7 people	8a - 8p Jennifer Altair, Estate Clean Out Who: SA, JB, NB 8a - 8p We'll be w., Who:	10a - 3p Marion Anchorman, Downsize Only Who: SA, JB, SB 7:55p - 8p 7 people	
2019	nt type: Availability Summa 9-10-14, 7 people tem Administrator: 08:00	•	00pm				SA, JB, SB, RB, NB, JE, BS 1p - 5p Mary Queens, Downsize Only Who: RB, NB, BS 7:55p - 8p 7 people		
Joh	annes Bach: 08:00am-2:0		, opini		24		25	26	
Rac	y Backustin: 08:00am-4:0 hel Barrett: 10:00am-8:00			e	Who	4p Betty Hoopman, Money Management BS, JE, RB	7:55p - 8p 7 people	7:55p - 8p 7 people	-
Jud	Bloor: 10:00am-8:00pm y Estafan: 10:00am-4:00p n Setzer: 10:00am-8:00p			n, NB,	7:55	o - 8p 6 people	J		
					31		1	2	
o - 8p 7 people	7:55p - 8p / people	7:55p - 8p / people	9a - 2p Well be Wh	o: JB,	7:55	o - 8p 7 people	7:55p - 8p 7 people	7:55p - 8p 7 people	- 3
			7:55p - 8p 5 people			80			
	4	5	6	_	7		8	9	
- 8p 7 people	7:55p - 8p 7 people	7:55p - 8p 7 people	7:55p - 8p 6 people		-	p - 8p 6 people	7:55p - 8p 6 people	7:55p - 8p 7 people	

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The Availability Summaries do not appear by default, you can check the "include availability" box in the filter (at the bottom of the calendar)

Key: Job Client/Inqry	Associate	ompany Custom1 C	ustom2 Custom3	Custom4 Custom5
Pick only one dropdown to filt Filter By Job	er against	Filter By Client		Filter By Associate
select job	~	select client	~	select associate
☑ Include availability				Filter Events Reset Filter

Lastly, you can choose the colors of the text and background from the Settings Editor.

Home >> Admin >> Settings	Go	ed on as: admin Log Out			
Settings					
Editing Settings Group 4 Success, changes saved.					
Save Return					
These settings affect the 'event tags', seen when editing an even Note: The Job, Client/Inquiry, and Associate tags have specific t If you revise their labels, it is suggested that the new label have Setting Name	inctions which do not change.				
Default Attendee Management	Availability V				
When Associates can work per					
Availability Summary	Text color: 📕 🔻 Background color: 📃 🔻				
Oalendar Attendes Order (in Event Editor)	By Last, then First Name				
Assoc Name Format, Availability Events (on phones):	First Name Full, Last Initial 🗸	First Name Full, Last Initial ~			
Calendar Show Initials	Yes v				
Email Event Creator	Yes v				
Default setting for Event Skip Notification:	No v				
Calendar Height, Home Page:	400 px				
Calendar Height, Master Calendar:	600 px				
Job Event Tag	Label: Job Text color: Background color:	T			
Client/Inquiry Event Tag					

We hope you find this new revision useful.

Based on your feedback, SMMware continues to evolve to better serve Senior Move Managers, and we continue to welcome your suggestions.

As always, thank you for your business, and if you have questions please don't hesitate to contact me.

Thanks.

- Brian Jacobs